

2018 WISCONSIN 4-H ADULT LEADER OPPORTUNITIES

Love working with youth? Interested in Aerospace? Citizenship? Leadership? Global Citizenship?

Wisconsin 4-H Wants You!

What opportunities exist?

- Citizenship Washington Focus in Washington, D.C. (June-July);
- National 4-H Congress in Atlanta, Georgia (late November);
- Space Camp in Huntsville, Alabama (late April);
- International immersion programs in Costa Rica, Japan, Norway, South Korea (4 weeks, summer 2018);
- Other Educational Programs that are under development.

Who can apply?

- Applicants must be at least 21 years old (25 for some experiences) at time of program.
- Applicants must have completed the Wisconsin 4-H VIP Training and currently be registered as 4-H leaders.

What are the expectations of Adult Advisors?

- Applicants must be in good physical condition to withstand rigors associated with the program. Expect much walking on hard surfaces, handling luggage, and sharing a sleeping room. Sleep deficit is common.
- Space Camp and Citizenship Washington Focus (CWF) leaders can expect long bus rides.
- CWF participants usually experience high temperatures with humidity in Washington D.C.
- Public speaking is required.
- Adult leaders must work cooperatively with fellow Adult Advisor Team Members and remain with the delegation at all times during the program.
- Adult leaders are required to submit a report and evaluation upon completion of the program.
- **Participation at scheduled teleconference or in-person orientations is mandatory.**

How much time does it require?

- Advisors are required to attend both Adult Advisor and delegate orientations.
- Preparatory time and time to complete a follow-up report and evaluation must also be scheduled.
- Most programs are for three to seven days but international programs are four to eight weeks, depending on the program.

What does it cost?

Registration, lodging, and travel expenses are covered for national programs; some meals are at the Adult Advisor's expense. Selected international Advisors will need passports and physicians' reports; some fees apply.

What are the criteria for Advisor selection?

- Motivation: An applicant's first and foremost reason for applying must be motivated by a genuine desire to lead a youth group, attending to the group's welfare and education, ***not for a vacation or to experience a son or daughter's program.***
- Experience: An applicant must have previous experience chaperoning local, county, district or state overnight or extended programs, whether for 4-H, school, Scouts, or other youth groups.
- Gender: Youth must be represented by adults of their same gender.
- Geographic location: Bus travel for CWF and Space Camp originate in Eau Claire where an Advisor is needed at the initial loading site for each program. If a leader is not from that area, it should be noted on the application if he/she is willing to board/disembark at Eau Claire. National Congress requires Advisors at three or four widely dispersed airports.
- Interpersonal communication: Leaders must be team players who work together.
- Leadership ability. Effective teams unify a variety of talents: organization, "people skills", guiding, etc.
- Previous travel experience: National Congress leaders must have flight experience; international Advisors must have traveled internationally at least once.
- Sense of humor! A vital part of state and national 4-H programs is having fun, both for youth and adults.

How do I apply?

For an application, contact a county 4-H office or visit <http://fyi.uwex.edu/wi4hedopp/>.

A complete application must be submitted to WI State 4-H by 4:30pm February 15 (Dec. 1 for international programs).

A county 4-H Youth Development Agent's reference is required. A phone interview may also be conducted.

All applicants will be notified of their status in early March (except for National Congress, notified in July).

Each program has a different focus with different desired attributes for leaders. If someone doesn't fit into one position, they might be great elsewhere. Advisor applicants will experience some wonderful hot competition for a few positions! If you are not selected this year, please don't be discouraged! Apply again next year!



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2018 National 4-H Programs

Wisconsin 4-H Adult Leader Information and Orientations

Adult Leader Positions Available:

The Lead Adult for the Adult Advisor Team is the primary contact with the program staff and the State 4-H Office Staff, they register the group on-site, and help with some logistics.

All Adult Advisors work closely with the other Advisor Team Members to carry out the duties necessary for a successful group experience. This includes monitoring the conduct and health of delegates, enforcing rules/expectations, working closely with Adult Advisor Team Members and/or youth advisors, working in cooperation with the program staff, and serving in a leadership role as a Day Coordinator.

Adult Advisors are active 4-H volunteers that have completed VIP Training. Adult Advisors assist by monitoring youth activities, conducting meetings and assisting with operational committee work. Youth will be under the direct supervision of older youth leaders and/or adults. The ratio of adults to youth participants is approximately 1:10. Health staff consists of volunteers who have first aid and/or nursing training. Participants will eat in public cafeterias, fast food or other restaurants, or have box meals or hotel complementary breakfasts; sleep in a single bed in a dorm room with a roommate of the same gender; and use a dorm restroom with private showers; males and female participants are housed on separate floors or areas of the dorm. To the best of our ability, Adult Advisors are assigned to rooms on the same floors as their assigned delegates. Meals are prepared in large industrial or restaurant kitchens so individual meal accommodations may not be possible. Depending on the program, adults and youth participate in large group activities which may involve any of the following: discussion, writing, reading aloud, arts and crafts; role plays or skits, running, dancing, climbing stairs, standing or sitting for long periods, or having personal contact with other participants; they may walk long distances on sidewalks or hike up to ½ mile over steep terrain; for off-site excursions they may ride coaches or school buses up to 50 miles away, and may do physical activities such as working with carpentry or gardening tools. National 4-H Congress participants will fly on commercial airliners between Minneapolis or Milwaukee and Atlanta. National 4-H Congress and Citizenship Washington Focus participants will ride on public subway systems with others from their group. See <http://fyi.uwex.edu/wi4hedopp/> for detailed individual program descriptions.

Please hold these dates & mark them on your calendar!

Participation at all scheduled orientations is mandatory. Sorry, no exceptions!

For this event:	Mandatory Advisor orientation & training dates	Program dates including travel dates
Space Camp, Huntsville, Alabama www.spacecamp.com http://fyi.uwex.edu/wi4hedopp/space-camp/	Adult Leader Training 10:00 a.m. Sat., April 14 thru 4:00 p.m. Sun., April 15, 2018 Comfort Inn & Suites 5025 Co Hwy V, Deforest, WI 53532 (Lodging, breakfast, and lunch provided) Delegation orientation: Thurs., Feb. 22, 7:00-8:30 p.m.	April 26-30, 2018
Citizenship Washington Focus (CWF), Washington, D.C. www.4hcnw.org http://fyi.uwex.edu/wi4hedopp/citizenship-washington-focus/	Adult Leader Training April; DATE TBD Delegation Orientation teleconferences: Week 3: April 30; 7:30-8:45 p.m. Week 4: May 1; 7:30-8:45 p.m. Week 6: May 3; 7:30-8:45 p.m.	Week 3: June 16-24, 2018 Week 4: June 23-July 1, 2018 Week 6: July 7-15, 2018
National 4-H Congress, Atlanta, Georgia www.national4-hcongress.com http://fyi.uwex.edu/wi4hedopp/national-4-h-congress/	Adult Leader Training: 2018 Date and Time TBD (teleconference) Delegation teleconference: 2018 Date and Time TBD	November 23-27, 2018 November 28-December 3, 2019



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2018 Wisconsin 4-H Adult Advisor Application

Please complete all the questions below and the questions on the reverse side.
(International leaders also needed in 2018. For more information visit <http://wi4hinternational.org/>)

I am interested in (check all for which you would like to be considered):

- Citizenship Washington Focus (CWF), Washington D.C. (June 16-24; June 23-July 1; July 7-15, 2018)
- National 4-H Congress, Atlanta GA (November 23-27, 2018)
- Space Camp, Huntsville (April 26-30, 2018)
- Other Educational Experiences (*in development process*)

I wish to apply for a Lead Advisor Position: Yes No Maybe

I wish to apply for a First Aid Coordinator Position: Yes No Maybe

Name: _____ 4-H County: _____ Gender: _____ T-Shirt Size: _____

Years 4-H leadership experience: _____ E-mail: _____

Cell phone number: (_____) _____ Best time to call: _____

Are you enrolled as a WI 4-H Volunteer Leader? Yes No Occupation: _____

Experience in Health Care or First Aid: _____

Experience in working with Children with Special Needs: _____

Please read the expectations listed above. Do you have a physical condition that may affect your ability to complete this program?

Yes No If yes, explain: _____ Health: excellent good fair

Citizenship Washington Focus (CWF) Applicants Only:

Have you been on a CWF Program? When? _____ Have you traveled to Washington, D.C.?

Purpose of trip: _____ *City/State of Birth: _____ *Birth Date: _____

*Are you a U.S. citizen? (*Needed for security reasons for tours of some government buildings.)

CWF Program Dates: Please examine your calendar, taking into consideration such conflicts as work requirements, family vacations, weddings, etc., then rank preferences 1 - 3 or write "ok" or "no" for **each** program week:

_____ **Wk. 3: June 16-24, 2018** _____ **Wk. 4: June 23-July 1, 2018** _____ **Wk. 6: July 7-15, 2018**

CWF & Space Camp Applicants Only: I prefer to board the bus at: Eau Claire Wausau Madison Milwaukee

(I realize I may be asked to board at a different site, depending on program needs.)

National 4-H Congress Applicants Only: List air travel experience: _____

I prefer to board at: Minneapolis Milwaukee Central Wisconsin (Mosinee, Appleton, Green Bay, depending on fares)

(I realize I may be asked to board at a different site, depending on program needs.)

Please sign and date this application after completing both sides and take it to your County 4-H Office to be signed and mailed.

Applicant's Signature

Date

County Educator's Signature

Date

County 4-H & Youth Development Educator:

Please complete and attach your 4-H Educator Recommendation to this application and scan/e-mail to amber.rehberg@ces.uwex.edu or mail to Wisconsin 4-H Educational Programs, 436 Lowell Hall, 610 Langdon St., Madison WI 53703

Note: Application and Agent Recommendation must be received at state office by Feb. 15, 2018 to be considered.



OVER →

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2018 Wisconsin 4-H Adult Advisor Application

Please answer all of the questions below to the best of your ability.

- 1) Please share why you are interested in being an Adult Advisor.
- 2) What skills, gifts, talents, and/or certification do you bring to this position? How will you use your skills, gifts, talents, and certifications to ensure the youth participants have a meaningful experience and the adult advisor team is successful?
- 3) What other 4-H or non 4-H experiences have you chaperoned? What 4-H or non 4-H travel experiences have prepared you to be an Adult Advisor?
- 4) What do you think will be the greatest challenge for you in being an Adult Advisor?
- 5) What do you think will be the best part of being an Adult Advisor?

County 4-H & Youth Development Educator:

Please complete and attach your 4-H Educator Recommendation to this application and scan/e-mail to amber.rehberg@ces.uwex.edu or mail to Wisconsin 4-H Educational Programs, 436 Lowell Hall, 610 Langdon St., Madison WI 53703

Note: Application and Agent recommendation must be received at state office by Feb. 15, 2018 to be considered.



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WISCONSIN 4-H EDUCATIONAL PROGRAMS

County 4-H Educator's Confidential Adult Advisor Reference

If you do not have a county educator/agent, please have a non-family member with knowledge of your leadership experience complete this form.

Applicant's Name: _____ County: _____

The individual above has applied for an Adult Advisor position with Wisconsin 4-H Educational Programs. Adult Advisors are responsible for the welfare and development of participants who visit another part of the country and participate in an educational program. Their primary objective is to assist youth in maximizing the quality of their experience. Your evaluation of the applicant's ability to provide effective leadership in this capacity is appreciated.

Applicant is applying for the following program(s): Space Camp Citizenship Washington Focus (CWF) National 4-H Congress

Is this applicant a current 4-H Volunteer Leader (completed VIP)? Yes No Scheduled for _____ (date)

Please assess the applicant's suitability and experience to work with youth of different ages, genders, and backgrounds:

Please assess the applicant's teaching and organizational skills: _____

Please describe this applicant's group leadership style and ability to work as part of a team: _____

Is the applicant tactful and sensitive when working with people whose opinions and actions differ from his/her own?

Interpersonal Relations: As you observe this applicant in relation to other people, is he/she usually: (specify "Yes" or "No" and/or comments, please)

Comments:

Cooperative	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Looked to for guidance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Respectful	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Outgoing	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____

How does this applicant react to:

Physical Discomfort: _____

Stress/Pressure: _____

Sudden changes in schedule: _____

Awkward and embarrassing situations: _____

In comparison with persons you have known, how would you rate the applicant in the following areas:

	<u>Below Average</u>	<u>Average</u>	<u>Above Average</u>	<u>Top 10%</u>
Emotional Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiasm/Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of Humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handling Emergencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Starter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please summarize your recommendations by ranking the applicant with persons you have known who possess leadership qualities.

Unacceptable Below Average Average Above Average Top 10%

Do you recommend this applicant for participation? Yes No Additional Comments (use back of this page if necessary).

Signature: _____ Printed Name: _____ Date: _____

Title: _____ Telephone: _____

