Meeting was called to order by President, Diane Thieme at 9:33am.

Prior Meeting Minutes for January 8, 2014 was presented by Secretary, Linda Ziebell with approval after removal of the last item in Announcements.

Treasurer’s Report for January 2014 was given by Lindy Pawlak and approved as read.

Old Business
Committees
  o Sunshine - Judy Savage reported:
    • A $50 donation was made to the UW Foundation-WIGMA account in honor of Carla Magnus. This is the standard donation when a member passes.
    • Group discussed the possibility of having a support group for members who have similar medical conditions. Diane will send an email soliciting support group(s).
    • Judy requested that when members hear of other’s medical situations that we ask if the situation can be passed on verbally.

  o Plant Sale – Bill Schaffer reported:
    • Plant Sale display at the Volunteer Opportunity Fair had much interest.
    • Technical team is reviewing possibility of using credit cards at the plant sale.
    • Diane has the list of available shrubs for the plant sale.

  o Garden Support – Patty Witt reported:
    • Volunteer Opportunity Fair had 42 displays and more than 200 attendees. Next year’s fair will be on 1/17/15.
    • Garden Chair Forum is scheduled for Thursday evening, 3/20 at Boerner.

  o In-House Education - Diane stated that:
    The next program scheduled is Feb 15, 9:30-11am, at New Berlin Library, Vertical Gardening.

  o Trips and Tours – Doris Fons reported:
    • Chicago Flower Show, Friday March 21, 2014, the 1 bus is full, 16 on the waiting list. Checking with the Ozaukee County MG group’s s to see if they have space available.

  o Home Show – Sharon reported for Faouzi:
    • The Realtors’ Home & Garden Show will be March 21 to March 30, 2014. Closed on Monday and Tuesday, the 24th & 25th.
    • Orientation will be 3/20 at 1pm. Display setup will be in the am.
    • Booth display planning meeting is 2/22 at 3pm at the Milw Extension office.

  o Life Long Gardening – Kay Costello reported:
    • Between 1st of year and Feb 3, committee had 2 displays and one program.
    • Future schedule includes 6 programs and 2 displays between March 1 and July 31.

  o Clothing – Peg Schellin reported:
    • Clothing distribution at the Volunteer Opportunity Fair went well.
    • Survey results: popular items are denim shirts, t & polo shirts and full zip sweatshirt without hood; popular colors are royal blue, green, purple and grey.
    • Group discussed logo aprons, plant sale will be ordering enough to be used at multiple events.
Audit – Diane Thieme reported:
- Audit is completed and waiting for signatures as it covered 2012 taxes that were filed in 2013. No major issues, 9 recommendations for procedures.

WIMGA update – no updates:
- Annual WIGMA Conference 3/28-29, 2014 in Appleton, Wi
  Garden Expectation State Conference, Radisson Paper Valley Hotel
  Click to Register for Conference
  Print application and mail it in, $65 before 2/1; $75 after 2/28

IT Committee - Susan McDonell reported:
- Investigating possibility of using credit card payments at the Plant Sale.
- Working on an electronic format for the directory so that it can be sorted.
- Looking into social media options that will meet organization needs. Kathy Reese and Sharon Morrisey need to be involved.
- Group discussion on list serv email issues. When email providers receive a distribution with a large number of email recipients from one source (list serv), their limits may not distribute to everyone on list. Check your spam file frequently.

Board reimbursement policy – Diane Thieme reported:
- Revised policy will be in the newsletter and reimbursement form. It will be covered at the Garden Chair Forum.

Outreach Committee - Diane Thieme reported:
- Looking for a chair and has 6 members signed up.
- Ann Wied reviewed that the purpose of the committee is to recommend and document the organization’s efforts to reach diverse groups.
- Ann will setup initial meeting.

New Business

Nancy Lehrer – Volunteer Coordinator reported:
- Mentioned that some speaking requests are going directly to MG speakers, which is OK.
- Speakers will be at the National Dietitians’ group, the home show and Shorewood Library.

Sharon Morrisey, Horticulture Agent/Educator, reported:
- Provided handouts for Garden Journals and List of Common SEWMG Volunteer Activities.
- Level 2 training will begin on 3/31 for 4 weeks at Boerner (80 seats) from 5:30 to 8:30pm. Topic is Garden and Landscape Design. Watch the website for registration notice. Cost will be approx $60.
- Sustainable Lawn Care will be discussed on 4/03. Presented by Waukesha Green Team, donation of $5.00.
- New time sheet demonstration after meeting adjourned.

Ann Wied, Horticulture Agent/Educator, reported:
- Voluntary Celebration, will be Wednesday March 12, 2014 – 6:30 pm to 8:00 pm at The First Congregational Church – 1511 Church Street, Wauwatosa, Wisconsin.
- Provided Waukesha County Environmental Education Activity Guide and Waukesha County UW Extension 2013 Spotlight.
- Still can register for pruning workshop March 26 & 29, public welcomed. See website: http://fyi.uwex.edu/sewmg/events/

Announcement & Reminders:
- Next Meeting 3/12/14, 9:30 at Waukesha County Courthouse.

Adjourned at 11:00am
Respectfully submitted, Linda Ziebell, SEWMG secretary