

What Past Participants Have Said

"I will be more effective because I have a better understanding of roles, rules, and processes."

- Supervisor, Kenosha County

"I am better prepared now to answer supervisors' questions."

- Assistant Corporation Counsel

"I will be better able to serve the public."

- Supervisor, Grant County

"I recommend that all county board supervisors attend this workshop."

- Supervisor, Jefferson County

Program Instructors

Instructors are UW-Extension educators and Wisconsin Counties Association staff. They have experience with state and county governments and bring a practical knowledge of the role and function of government to the program.

The Local Government Center

UW-Extension's Local Government Center (LGC) provides coordination and leadership for education programs benefiting local government. Staff members produce educational materials including fact sheets, reports, and other publications. The LGC supports county Community Resource Development educators in providing town, village, city and county officials with timely, relevant information. Visit LGC on the web at: <http://lgc.uwex.edu/>

If you have a disability and desire accommodations, please contact the Local Government Center at (608) 262-9961 at least 72 hours before the workshop.

The University of Wisconsin provides equal opportunities in employment and programming including Title IX requirements.

Dates, Locations and Driving Directions

Tuesday, May 11, 2010 - **Johnson Creek.** Comfort Suites, 725 Paradise Lane, Johnson Creek, WI. Phone (920) 699-2800

Wednesday, May 12, 2010 - **DePere.** Apple Creek Inn, 3177 French Road, Depere, WI. Phone (920) 532-4811

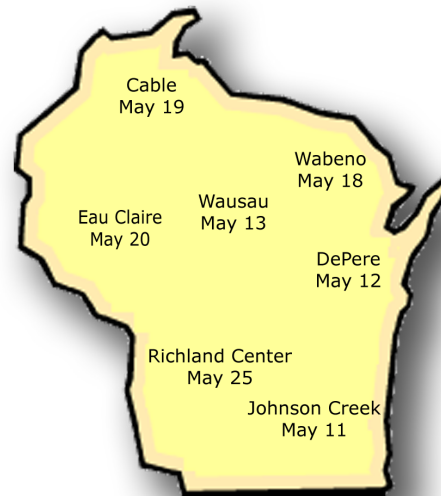
Thursday, May 13, 2010 - **Wausau.** Stoney Creek Inn, 1100 Imperial Ave., Rothschild, WI. Phone (715) 355-6858

Tuesday, May 18, 2010 - **Wabeno.** Indian Springs Lodge & Conf., PO Box 249, HWY 32 North, Wabeno, WI. Phone (715) 473-6300

Wednesday, May 19, 2010 - **Cable.** Lakewoods Resort, 21540 County Hwy M, Cable, WI. Phone (715) 794-2561

Thursday, May 20, 2010 - **Eau Claire.** Sleep Inn & Suites, 5872 33rd Ave., Eau Claire, WI. Phone (715) 874-2900

Tuesday, May 25, 2010 - **Richland Center.** Ramada Richland Center, 1450 Veterans Dr., Richland Center, WI. Phone (608) 649-8869



Local Government CENTER

UW Extension

COUNTY OFFICIALS WORKSHOPS May 2010



7 Locations Around Wisconsin

Sponsored by:

UW-Extension Local Government Center
Wisconsin Counties Association
UW-Extension County Offices



County Officials Workshops Spring 2010

Name _____
 County _____
 Position _____
 Address 1 _____
 Address 2 _____
 City _____ Zip _____
 Phone (_____) _____
 E-mail Address _____

I plan to attend the following workshop:

- Tuesday, May 11: Johnson Creek
- Wednesday, May 12: DePere
- Thursday, May 13: Wausau
- Tuesday, May 18: Wabeno
- Wednesday, May 19: Cable
- Thursday, May 20: Eau Claire
- Tuesday, May 25: Richland Center

FEE: \$60.00 each for the first three participants from a county
 \$50.00 for each additional participant
 \$65.00 for late registrations (less than 7 days prior to workshop, and walk-ins the day of the workshop)

Fee covers the cost of instruction, materials, morning snack and lunch. A full refund will be made if notice of cancellation is received in writing or by fax **7 days** prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

For workshop information or to order materials only (\$35), call the Local Government Center at (608) 262-9961.

Registration is through the Wisconsin Counties Association. Phone: 1-(866)-404-2700
 Fax: (608) 663-7189

MAIL: Make check payable to Wisconsin Counties Association and mail to:

Wisconsin Counties Association
 22 East Mifflin Street, Suite 900
 Madison, Wisconsin 53703

SPRING 2010 COUNTY OFFICIALS WORKSHOPS Local Government Center and Wisconsin Counties Association

Time	Presenter	Topic
8:15 a.m.	<i>.....On-Site Registration with Rolls and Coffee.....</i>	
8:40 a.m.	<i>.....Welcome and Introductions.....</i>	
8:45 a.m.	Alan Probst UW-Extension Local Government Center	Structure and Process of County Government <i>Gain an understanding of the critical roles and responsibilities of the board and other county officials.</i>
9:40 a.m.	<i>.....Morning Break.....</i>	
9:55 a.m.	Dan Hill UW-Extension Local Government Center	Wisconsin Open Meetings Law <i>Detailed explanation of the spirit, letter, and implications of this fundamental law.</i>
10:40 a.m.	Dan Hill UW-Extension Local Government Center	Running Effective Meetings <i>Essentials of parliamentary procedure needed to conduct board and committee meetings legally, efficiently, and effectively.</i>
11:25 a.m.	Alan Probst UW-Extension Local Government Center	Introduction to Performance Measurement <i>Discusses the basics of performance measurement, benchmarking, and outcome-based budgeting and how they can be used for problem-solving, program improvement and planning.</i>
12:15 p.m.	<i>.....Lunch.....</i>	
1:00 p.m.	Kate Lawton UW-Extension Local Government Center	County Budgeting – Statutory Requirements <i>Overview of the budgeting process and the role of the board in the process.</i>
1:50 p.m.	<i>.....Afternoon Break.....</i>	
2:00 p.m.	Philip Freeburg UW-Extension Local Government Center	Ethics and Conflicts of Interest <i>Learn what ethics and conflict of interest laws apply to county officials as they conduct government business.</i>
2:45 p.m.	Sarah Diedrick-Kasdorf Wisconsin Counties Association	State-County Issues Update <i>Keep yourself informed on current issues with this up-to-the-minute briefing on legislative and other issues affecting county government.</i>
3:30 p.m.	<i>.....Adjourn (Collect Evaluations).....</i>	