

Who Should Attend

Town and village board members, clerks, treasurers, and community members interested in public service and finance.

Teaching Team

Dan Hill, Kate Lawton, Alan Probst, and **Philip Freeburg** are specialists at the Local Government Center.

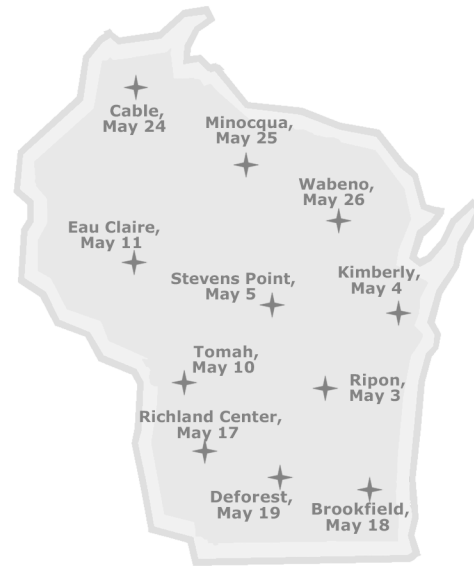
Steve Pudloski and **Ben Jordan** are faculty at UW-Madison Department of Engineering Professional Development.

Rick Stadelman is executive director and **Tom Harnisch** is education director at the Wisconsin Towns Association.

Past Comments

- I intend to use this starting tonight - my first meeting as chair.
- It will help tremendously in everyday affairs.
- The excellent reference materials will be easy to use in future.
- The workshop will help me better serve the people - and stay out of trouble.

Any person requiring special accommodations should contact the Local Government Center at (608) 262-9961 at least 72 hours before the scheduled workshop time so that appropriate arrangements can be made.



- 5/3 **Ripon:** Royal Ridges, 1 Westgate Dr., Hwy 23 west of Ripon.
- 5/4 **Kimberly:** Liberty Hall, 800 Eisenhower Dr. From US 41: Exit #145 at Hwy 441 S, exit onto College Ave E.
- 5/5 **Stevens Pt:** Holiday Inn Conv. Ctr., 1001 Amber Ave. From I-39: Exit #158 at Hwy 10, go east 1 mile, follow signs.
- 5/10 **Tomah:** Cranberry Country Lodge, 319 Wittig Rd. Near intersection of US 12 and WI 21 west of I-94.
- 5/11 **Eau Claire:** Sleep Inn & Suites, 5872 33rd Ave. Located at corner of Hwy 29 and Hwy T.
- 5/17 **Richland Center:** Ramada White House, 1450 Veterans Dr. Just off US 14, 1 mile from downtown Richland Center
- 5/18 **Brookfield:** Best Western Midway Hotel, 1005 S. Moorland Rd. From I-94: exit #301A S at Moorland Rd.
- 5/19 **Deforest:** North Star Conference Center, 5025 County Rd V. From I-90/94: Exit #126 at CR-V W.
- 5/24 **Cable:** Lakewoods Resort, 21540 Cnty Hwy M. 8 miles east of Cable on Hwy M.
- 5/25 **Minocqua:** Reulands, 700 Hwy 51 N. On US 51 N. in the heart of Minocqua.
- 5/26 **Wabeno:** Indian Springs Lodge & Conf. Ctr., Hwy 32 N - between Wabeno and Carter.

Nonprofit Organization
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Cooperative Extension Service
Local Government Center
610 Langdon Street, Rm. 229
Madison, WI 53703-1104



Local Government
CENTER

UW
Extension

2011 Town Officials Workshops

11 Locations Around Wisconsin

UW-Extension Local Government Center
Wisconsin Towns Association
UW-Madison Engineering Professional
Development, Transportation
Information Center
UW-Extension County Offices



Wisconsin Towns Association

Town Officials Workshops
May 2011

Name _____
 Position _____
 Town/Village _____ County _____
 Address _____
 City _____ Zip _____
 Phone (____) _____
 E-mail (optional) _____

I plan to attend the following workshop:

- Tuesday, May 3: Ripon
- Wednesday, May 4: Kimberly
- Thursday, May 5: Stevens Point

- Tuesday, May 10: Tomah
- Wednesday, May 11: Eau Claire

- Tuesday, May 17: Richland Center
- Wednesday, May 18: Brookfield
- Thursday, May 19: Deforest

- Tuesday, May 24: Cable
- Wednesday, May 25: Minocqua
- Thursday, May 26: Wabeno

- Materials only (\$30 per packet)

FEE: \$60 early registration fee (when payment is received seven days in advance of workshop date)
 \$70 late registration and walk-ins

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing or by fax seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

Registration is through the Wisconsin Towns Association. Phone: (715) 526-3157.
 Fax: (715) 524-3917.

MAIL: Make check payable to Wisconsin Towns Association and mail to:

Wisconsin Towns Association
 W7686 County Rd MMM
 Shawano, WI 54166

For further workshop information call the Local Government Center at (608) 262-9961.

2011 Town Officials Workshop - Agenda

New Officials

- 8:00 - 8:25 Registration
- 8:25 - 8:30 Welcome and Introductions
- 8:30 - 9:45 Powers and Duties of Town Officials
Rick Stadelman or Tom Harnisch
- 9:45 - 9:55 BREAK
- 9:55 - 10:45 Open Meetings Law
Dan Hill
- 10:45 - 11:30 Ethics and Conflicts of Interest
Philip Freeburg
- 11:30 - 12:20 LUNCH
- 12:20 - 1:20 Fundamentals of Town Road Funding and Operations
Steve Pudloski or Ben Jordan
- 1:20 - 1:30 BREAK
- 1:30 - 2:10 Running Effective Meetings
Dan Hill
- 2:10 - 3:00 Budgeting
Kate Lawton

Continuing Officials

- 8:00 - 8:25 Registration
- 8:25 - 8:30 Welcome and Introductions
- 8:30 - 9:45 Current Topics in Land Use Law
Philip Freeburg
- 9:45 - 9:55 BREAK
- 9:55 - 10:45 Legislative, Budget, and Other Selected Topics
Rick Stadelman or Tom Harnisch
- 10:45 - 11:30 Overcoming Budget Constraints
Alan Probst
- 11:30 - 12:20 LUNCH
- 12:20 - 1:20 Alternatives to the Property Tax
Kate Lawton
- 1:20 - 1:30 BREAK
- 1:30 - 3:00 Managing Town Roads
Steve Pudloski or Ben Jordan

