

## Who Should Attend

Town board and village board members, clerks, and treasurers.

## Teaching Team

**Terry Feinberg** and **Philip Freeburg**, UW-Extension Local Government Center.

**Carol Doran**, Department of Revenue retired, and **Valeah Foy** and **Sue Nelson** Department of Revenue.

**Sherrie Gruder**, UW-Extension Solid Hazardous Waste Education Center, **Anna Haines**, UW-Extension Center for Land Use Education or **Jerry Hembd**, UW-Superior Northern Center for Community and Economic Development.

**Rick Stadelman**, executive director, **Carol Nawrocki**, and **Lee Turonie**, Wisconsin Towns Association.

## Past Comments

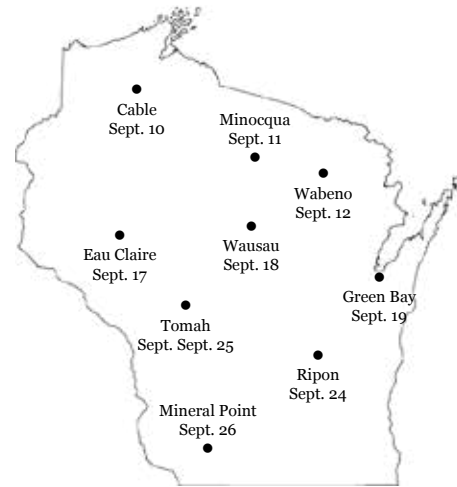
From 2012 workshops:

*"I have been attending this the past 6 years and every time I learn something new."*

*"Excellent resource material."*

*"Picked up a couple of new concepts—always helpful."*

*"I believe the Hot Topics picked were pertinent and important."*



- 9/10 **Cable:** Lakewoods Resort, 21540 Cnty Hwy M. 8 miles east of Cable on Hwy M.
- 9/11 **Minocqua:** Reulands, 700 Hwy 51 N. On US 51 N. in the heart of Minocqua.
- 9/12 **Wabeno:** Indian Springs Lodge & Conf. Ctr., Hwy 32 N - between Wabeno and Carter.
- 9/17 **Eau Claire:** Sleep Inn & Suites, 5872 33rd Ave. Located at corner of Hwy 29 and Hwy T.
- 9/18 **Wausau:** Howard Johnson Inn, 2101 N. Mountain Rd. From US 51 take the North Mountain Rd exit #190, turn right onto North Mountain Rd
- 9/19 **Green Bay:** The Meadows Conf. Center, 850 Kepler Dr. From I-43: exit #183 E to E. Mason/Cty V.
- 9/24 **Ripon:** Royal Ridges of Ripon, 1 Westgate Dr. Follow WI-49 N/WI-23 W to left onto Westgate Dr.
- 9/25 **Tomah:** Cranberry Country Lodge, 319 Wittig Rd. Near intersection of US 12 and WI 21 west of I-94.
- 9/26 **Mineral Point:** Quality Inn-Mineral Point. 1345 Business Park Rd. From WI-23/US-151 take exit 40 toward Mineral Point/Darlington.

An EEO/AA employer, UW-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. Requests for reasonable accommodations for disabilities or limitations should contact the Local Government Center at (608) 262-9961 at least 72 hours prior to the program so that proper arrangements can be made. Requests are kept confidential.

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Permit No. 658

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Cooperative Extension Service  
Local Government Center  
610 Langdon Street, Rm. 229  
Madison, WI 53703-1104



Local Government  
CENTER

UW-Extension

## 2013 Town and Village Workshops including Finance and Budget

9 Locations  
Around Wisconsin



### Sponsored by:

UW-Extension Local Government Center  
Wisconsin Towns Association  
Wisconsin Department of Revenue  
UW-Extension Solid Hazardous Waste Education Center  
UW-Extension Center for Land Use Education  
UW-Superior Northern Center for Community and Economic Development

## Town & Village Workshops September 2013

Name \_\_\_\_\_  
 Position \_\_\_\_\_  
 Town/Village \_\_\_\_\_ County \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

I plan to attend the following workshop:

- Tuesday, September 10: Cable
- Wednesday, September 11: Minocqua
- Thursday, September 12: Wabeno
  
- Tuesday, September 17: Eau Claire
- Wednesday, September 18: Wausau
- Thursday, September 19: Green Bay
  
- Tuesday, September 24: Ripon
- Wednesday, September 25: Tomah
- Thursday, September 26: Mineral Point
  
- Materials only (\$30 per packet)

FEE: \$65 early registration fee (when payment is received seven days in advance of workshop date)  
 \$75 late registration and walk-ins

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing, by e-mail, or by fax seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

**Registration:** Make check payable to Wisconsin Towns Association and mail to:

**Wisconsin Towns Association**  
**W7686 County Rd MMM**  
**Shawano, WI 54166**

Phone: (715) 526-3157  
 Fax: (715) 524-3917

Email: wtowns@frontiernet.net

For further workshop information call the Local Government Center at (608) 262-9960.

# 2013 Fall Workshops - Agenda

## Town & Village Session

- 8:00 - 8:25 Registration
- 8:25 - 9:20 Local Government's Role in Sustainable Communities  
*Sherrie Gruder, Anna Haines, or Jerry Hemd*
- 9:20 - 10:00 Common Parliamentary Procedure Issues  
*Philip Freeburg*
- 10:00 - 10:15 Break
- 10:15 - 11:15 Rick Stadelman's Top Ten List for Towns and Villages  
*Rick Stadelman, Carol Nawrocki or Lee Turonie*
- 11:15 - 12:15 Risk Management for Towns and Villages  
*Terry Feinberg*
- 12:15 - 1:00 Lunch
- 1:00 - 2:00 Hot Topics Forum  
*Rick Stadelman, Carol Nawrocki or Lee Turonie*
- 2:00 - 2:15 Break
- 2:15 - 3:15 Annexation Basics  
*Philip Freeburg*

## Finance & Budget Session

- 8:00 - 8:25 Registration
- 8:25 - 10:00 Financial Administration  
*Carol Doran*
- 10:00 - 10:15 Break
- 10:15 - 10:45 Financial Administration, continued  
*Carol Doran*
- 10:45 - 12:15 Department of Revenue Update, Forms and Electronic Filing (including Levy Limits)  
*Valeah Foy or Sue Nelson*
- 12:15 - 1:00 Lunch
- 1:00 - 2:00 Town and Village Budgeting  
*Carol Doran*
- 2:00 - 2:15 Break
- 2:15 - 3:15 Hot Topics Forum  
*Rick Stadelman, Carol Nawrocki, or Lee Turonie*

